



# harbison harp

## TRAINING

### Harp Training, Hire and Servicing with Janet Harbison

#### TERMS AND CONDITIONS

**Live lessons** with Janet are given at the Harbison Harp Studio (or as arranged at another location) and **Online lessons** may be taken on Skype, Zoom or any of the usual online platforms. It is the student's responsibility to ensure they have a good internet connection and a suitable pc/tablet/phone device.

**Prices for Online and Live lessons are the same** (unless arranged at a different venue) and all fees must be paid at the outset of the term. Students under the age of 18 years, and up to 25 years in full-time 3rd level (university) education have discounted rates. Please refer to the current schedule of fees.

**Lessons are offered as single 'one-off' lessons or in Terms of 10 Lessons following the standard school year.** 10-lesson terms are offered in two price options: as '**Regular**' (meaning each week from the first lesson date within the school year); or '**Flexible**' (where the 10 lessons can be spaced out over 4 calendar months). The 'Regular Term' prices are the most economical, but commit the student to consecutive weekly lessons (less school holidays). 'Flexible' lessons can be arranged as convenient.

#### **Lesson time re-arranging and cancellations**

If students find they need to re-arrange a lesson time, a minimum of 24 hours notice is required for 'Regular' students, and 48 hours notice for a 'Flexible' lesson. Every effort will be made to find an alternative mutually available lesson time for a 'Regular' student within that same week. If this is not possible, the lesson is forfeit. There is no forfeiture for re-arranging 'Flexible' lessons (as long as the 48 hours notice is given). If Janet finds she needs to re-arrange a lesson time, this is entirely at the convenience of the student.

#### **Term Cancellation policy**

If a 10 Lesson Term is cancelled before 40% of the term is completed, 50% of the cost of the term will be refunded. There is no refund after 60% of the term is completed. In-between 40 and 60% cancellations are at the discretion of Dr Harbison.

#### **Hire harps**

A number of hire-harps (harps for rent) are available to students in their first 2 years of training. The standard Hire period is from the beginning of September to the beginning of June and, unless specially arranged, harps must be returned by June 1st for the summer months. Monthly hire fees will be paid by Standing Order on the first working day of each month (with a partial first month charged as necessary). A deposit payment is required at the outset of the hire and it is the responsibility of the hirer to ensure the insurance of the instrument to its full replacement value. (The Hire Contract specifies the value of the instrument hired). Payment of a deposit is not necessary if the student is attending regular weekly lessons at the Warwick Harp Studio but the hirer is still responsible for the insurance of the instrument. The hirer is also responsible for collecting and returning the instrument from the Warwick Harp Studio or from an arranged address in

Ireland. Any repairs beyond the normally expected 'wear and tear', are charged to the hirer and deducted from the deposit before its refund at the end of the hire period. This includes any necessary string replacements if inappropriate strings were used. A price list for minor repairs including string replacements is also given with the harp.

### **Duty of care**

The hirer is responsible for ensuring the care of the hired instrument. All normal care precautions are advised: not to leave the harp in a room with extreme cold, heat or humidity; nor in direct sunlight, near a fire or other hazard. A harp may be left to lie on its back (body), or standing upright but propped against a chair or wall as it is designed to 'tip back' when performed, so is vulnerable to falling backwards. Special care is advised when walking with your harp up stairs – ensuring the shoulder of the harp is not bumped.

### **Maintenance, Regulation, String replacements, Lever Handle & Mechanism replacements**

All strings on the harps of the Harbison Harp Studio are strung with Savarez in 'traditional' or 'gothic' gauge in high quality nylon or carbon fibre. All bass strings (copper-bound wire) are by Gallo. Any string replacements made by the hirer must be appropriate to the harp and properly inserted. The Harp Studio has a string replacement service, and there are online videos to assist with string insertion. Any inappropriate strings will be removed and charged for on the return of a hire instrument. Strings and other harp accessories are also available for sale to the public – Please request a current price list.

### **Charges for String fitting, maintenance servicing and minor repairs:**

Within lesson time: no charge.

Outside lesson time: £10 first string, £5 each subsequent

Lever handle replacement: £10 each. For full lever mechanism replacement: See separate list of costs.

General Maintenance, Regulation (checking accuracy and operation of lever mechanisms) & Servicing (including cleaning etc) priced at £40 per hour. Significant repair is not carried out at the Studio and will necessitate the sending of a harp back to the manufacturer or to a designated technical repair workshop.

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